



PRIVATE HEALTH SERVICES REGULATORY COUNCIL

PHSRC GUIDELINE 10

REVISION AND FINALIZED 08/10/2021

GUIDELINE FOR NURSES TRAINING SCHOOLS AND NURSES ASSISTANT TRAINING INSTITUTES

Nurses Training Schools should adhere to the following guidelines;

- Should follow PHSRC approved three-year training curriculum.
- Should have competent and qualified training staff and details should be provided to the PHSRC.
- Should be affiliated to a private hospital registered with PHSRC or practical training should be conducted at a private hospital registered with PHSRC.
- Should be under the purview of a SLMC registered Doctor/qualified nursing officer with appropriate qualifications.
- Every nursing school could conduct theory and practical by themselves or may be through NAITA.

Nurses Assistant Training Institutes

- Should follow the TVEC / NAITA approved one year training curriculum.
- Duration of nurse assistant training course should be one year.
- Should have competent and qualified training staff and details should be provided.
- Practical training should be conducted at a PHSRC registered private hospital.

Minimum standards for private nursing schools

All the private nursing schools in Sri Lanka should have the following minimum criteria to produce qualified nurses to private hospitals in Sri Lanka.

Physical Facilities

The school of nursing should have a separate building / teaching block. For a school with an annual admission capacity of 20 students, following facilities should be available.

	Infrastructure	No
1	Lecture hall	02
2	Auditorium	01
3	Nursing practice laboratory	01
4	Library / e-library IT / Computer lab Study Room A.V. aid room	01
5	Principal's office	01
6	Staff room / meeting room	01
7	Office room for tutors	01
8	General office	01
9	Common room (male/female) Pantry / tea room Recreation room	01
10	Toilets & wash rooms	01
11	Student's hostel	01

Lecture rooms / Class rooms

- There should be at least two classrooms with the capacity of accommodating the number of students admitted in each class.
- The rooms should be well ventilated with proper lighting system.
- They should have their own audio-visual aids such as an overhead projector, multimedia, white boards, flip charts, etc.
- There should be a desk / a big table and a chair for the teacher and racks / cupboards for keeping teaching aids or any other equipment needed for the classes.

Auditorium

- Auditorium should be spacious enough to accommodate students, so that it can be utilized for hosting functions of the college, educational conferences / workshops, examinations etc.
- It should be well ventilated and have proper lighting system.

Nursing practice laboratory

- There should be demonstration beds with dummies, manikins in proportion to the number of students practicing a nursing procedure at a given point of time.
- It should be fully equipped with built-in cupboards and racks. Wash-basins with running water supply, electric fitting, adequate furniture like table, chairs, stools, patient lockers footsteps etc. Sufficient number of necessary inventory articles should be there.
- The laboratory articles such as anatomical models, charts and microscopes should be available.

Library

- There should be a separate library in the school. It should be easily accessible to the teaching staff and the students, during school hours and after school hours also.
- It should have comfortable seating arrangements.
- There should be adequate financial provisions for library. The library should be kept updated with current books, journals and other literature.
- The library should have proper lighting facilities and it should be well ventilated. It should have a cabin for librarian with intercom phone facility. There should be sufficient number of cupboards, books shelves and racks with glass doors for proper and safe storage of books, magazines, journals, newspapers and other literature. Wi-Fi facility may be available in the library.
- Computer lab with Wi-Fi should be available for the students to use for educational purposes.

Principal's office

- There should be a separate office for the principal.
- Telephone facility for the principal's office with intercom facility connected / linked to the hospital and hostel.

Office room for Visiting Lecturers/ Tutors

There should be a separate room for the Visiting Lecturers/ Tutors with necessary equipment for them to prepare lesson plans etc.

General Office

There should be a general office for the clerical staff with necessary office facilities.

Common room (male/female)

There should be a common room with pantry facilities with necessary equipment and supplies and recreation facilities.

Toilets / washrooms

There should be provision for adequate toilet and wash room facilities for the students and the staff.

Student's hostel

There should be hostel facilities for the students with necessary facilities such as security and safety measures including necessary staff.

Qualifications of academic and non – academic staff

Annual update of number of teaching staff should be necessary according to the student capacity.

If annually 20 students are admitted for the nursing training, following staff strength is required.

S. No	Teaching faculty	Qualification	Experience	No. required
1	Principal	Diploma in Nursing BSc. Nursing degree (optional) Diploma in teaching and supervision (compulsory)	5 years' experience preferably as a special grade nursing tutor or Senior Tutor	01
2	Grade I nursing tutor	Diploma in Nursing Diploma in teaching and supervision (compulsory)	5 years' experience in nursing including ICU, Maternal & child care	04
3	Clinical nursing supervisors	Diploma in Nursing	5 years experience	02
4	Clerical staff			01
5	Supporting staff			01